



O.G. #5.01.10 Attachment A
Application - page 1

Personal Information
Confidential When Completed

FULL NAME: _____ BIRTHDATE: _____
 ADDRESS: _____ POSTALCODE: _____
 PHONE: Home: _____ Cell: _____ Work: _____
 EMAIL: Home: _____ Work: _____
 EMERGENCY CONTACT: _____ RELATIONSHIP: _____
 ADDRESS: _____ PHONE: _____

ARE YOU LEGALLY ELIGIBLE TO WORK IN CANADA? Yes | No _____

ARE YOU ABLE TO UNDERSTAND ORAL AND WRITTEN ENGLISH? Yes | No _____

Other Languages? (Describe): _____

DO YOU POSSESS A VALID BC DRIVER'S LICENSE: Yes | No License Class: _____

Air Brake Endorsement? Yes | No Restrictions (Describe, if any): _____

DO YOU HAVE A CRIMINAL RECORD? _____ IF YES, Describe: _____

DO YOU HAVE ANY PHYSICAL and/or MENTAL CONDITIONS OR DISABILITIES / SPECIAL NEEDS / ALLERGIES / MEDICAL CONDITIONS (describe, if any): _____

DESCRIBE YOUR FITNESS LEVEL: _____

AVAILABILITY - Are You Regularly Available On Monday Nights? _____

Are You Available Weekdays, Weekends, Weeknights, Other? (Describe) _____

EMPLOYER: _____ Occupation: _____

Employer Address: _____ Hours of Work: _____

PREVIOUS EMPLOYMENT EXPERIENCE: (Describe) _____

PREVIOUS VOLUNTEER ORGANIZATION(S)? (Describe) _____

PREVIOUS MILITARY OR POLICE EXPERIENCE? (Describe) _____

EDUCATION: Grade 12 or equivalent? Yes | No _____

(List levels completed) _____

FIREFIGHTING EXPERIENCE: Yes | No (Describe, if any. Where, number of years, etc.) _____

FIRST AID AND/OR RESCUE TRAINING: (Describe, if any) _____

OTHER EXPERIENCES THAT MAY APPLY TO THIS POSITION: (Describe) _____

How did you hear about the PVFD and the opportunity to become a firefighter? *(Check all that apply)*

Newspaper Ad | Newspaper Insert | Online Ad | Direct Mail | PVFD Website

City of Parksville Website | Other Website(s): (If so, which one? _____)

Fire Dept. Member (If so, who? _____) | Poster (If so, where? _____)

Other: (Please list: _____)

Parental/Legal Guardian Consent for Junior Membership Applications

Complete this section only if the applicant is between 16 and 18 years of age. *This section is not required for an applicant that is 19 years of age or older.*

I, _____, give consent for my son/daughter, should they be selected, to participate as a Junior Member with the Parksville Volunteer Fire Department.

Signature (Parent/Legal Guardian): _____ Date: _____

Declaration of Applicant

I, the undersigned, hereby formally apply to enroll as a paid-call member of the PARKSVILLE VOLUNTEER Fire Department and do certify that all information submitted in this application is truthful and correct. I understand that I will be required to have a medical examination, a physical evaluation, a criminal record check and to submit a copy of my driver's abstract as part of the process of confirmation as a suitable firefighter candidate.

SIGNATURE of Applicant: _____ DATE: _____

Please submit the following items in addition to the two page application portion of the application package:

Criminal Record Check – Available through the local RCMP detachment.

Driver's Abstract (Driving Record) – Available from any provincial motor vehicle branch.

For more information, visit www.pvfd.ca.

Office Use Only

Date Received:	Notes:
Received by:	
Junior member application: <input type="checkbox"/> Yes <input type="checkbox"/> No	



Parksville Volunteer Fire Department

160 W. Jensen Avenue, P.O. Box 1390, Parksville, B.C. V9P2H3 - Phone: (250) 248-3242 Fax: (250) 248-3925

Visit us on the WEB @ WWW.PVFD.CA

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RE: VOLUNTEERING AS A FIREFIGHTER

DEAR FELLOW CITIZEN

As Fire Chief of the Parksville Volunteer Fire Department, I am committed to providing the most effective and most efficient fire protection for our area. You will find that participation as a paid-call member of our service -- what the public may think of as a "volunteer" -- will bring personal rewards and satisfaction, raise self-esteem and give you a tremendous sense of accomplishment for a job well done. It will also provide Parksville with a valuable service that has the potential to touch us all.

Service as a paid-call member of our Department requires a serious commitment, however. Your decision to join us should not be made quickly -- careful consideration should be made of the many factors associated with becoming a member of the Fire Department. This brochure has been developed to provide the information needed to help you understand this commitment and to assist you in making your decision.

Once you understand what is involved in being a paid-call member of our Department, you may find that you are able to make the commitment we need. The service provided by our Fire Department is truly valuable to the citizens of Parksville, and I hope you are able to contribute to our public safety.

Doug Banks

Fire Chief,

Parksville Volunteer Fire Department

Working Smoke Detectors Save Lives.
THINK FIRE SAFETY EVERY DAY.



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GENERAL DUTIES AND REQUIREMENTS - FIREFIGHTER (Paid-call)

1. Paid-call firefighters report to the Fire Chief.

Nature and Scope of Work

2. Firefighters are responsible for the combating, extinguishing and preventing of fires and saving of life and property within the Parksville Fire Protection area to Department standards. Participates in training as required by the Department training program. Participates in inspections and fire prevention programs as assigned.

Illustrative Examples of Duties

3. Without restricting the general nature and scope of the work, the following are illustrative examples of work that may be expected of the classification:
 - a) Is prompt at all meetings and practices.
 - b) Familiarizes himself/herself with and abides by fire department procedures, rules and regulations.
 - c) Familiarizes himself/herself with the handling, care and maintenance of all department equipment.
 - d) Attends promptly when the alarm is sounded.
 - e) Lays and connects hose, directs water streams, raises and climbs ladders, uses portable extinguishers, self-contained breathing apparatus, and all other firefighting, rescue, and safety tools and equipment;
 - f) Searches for and rescues persons from danger and administers first aid to the injured;
 - g) Ventilates premises to release heat and smoke; places salvage covers to prevent water damage;
 - h) As assigned, drives and operates motor driven firefighting equipment;
 - i) As assigned, receives and records telephone and other types of emergency alarms and dispatches apparatus, equipment and manpower.
 - j) Remains at the scene of an emergency or call-out unless given permission to leave by the officer in charge.
 - k) Returns to the hall after calls and practices to assist in cleaning of equipment and making the apparatus and equipment ready for the next alarm; reports the loss or damage of apparatus or equipment.
 - l) Cleans and maintains his/her own equipment and ensures it is ready for use.
 - m) Ensures that his/her name has been recorded on the attendance sheet for alarms and practices.
 - n) Serves on any committee to which he/she may be elected or appointed.
 - o) Makes recommendations to his/her Fire Chief for the good of the department.
 - p) Partakes of training as directed by the Training Officer or Fire Chief.
 - q) Performs related duties as required.

Preferred Training and Experience

4. The following are preferred training and experience for this position:
 - a) Considerable mechanical aptitude.
 - b) Agility and strength to do prolonged and arduous work under adverse conditions.
 - c) Ability to react quickly and remain calm under duress.
 - d) Successful completion of Department Recruit Training Program.
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THE NATURE OF OUR BUSINESS

The fire and rescue service is one of the most diverse and challenging professions known today. It is this diversity that inspires men and women to enter the service -- as volunteers, paid-call firefighters or career employees. Imagine having to train to prepare yourself to cope with situations that range from structure fires to motor vehicle accident to hazardous chemical spills to heart attacks and almost any other possible emergency situation in between. This diversity is coupled with the fact that these skills may be needed at any time of day, seven days a week, in any kind of weather, and very often under potentially stressful and emotional circumstances. These factors contribute to our profession being personally very rewarding.

Our primary goal is to protect the public. This is accomplished in two ways:

1. The first is to prevent fire and other emergencies from occurring. This is done through fire prevention, inspections, fire safety education and code enforcement programs.
2. Secondly, we are here to prepare ourselves to control fire emergencies and other emergencies. This is done through education, training, pre-incident planning, more training, state-of-the-art equipment and more training. We are a paramilitary profession working in a "hurry up and wait" environment.

This business is not for everyone. You need more than just a desire to help people. You also need courage and dedication, assertiveness and a willingness to learn new skills and face new challenges. The fire and rescue service is not for the meek or timid or for those who lose control of their emotions during times of crisis. Our service is one that calls on its members to perform hot, sweaty, dirty, strenuous work, often in uncertain and hazardous environments.

The personal rewards and satisfaction received from the fire and rescue service are often beyond description. There is a sense of accomplishment after controlling a building fire, joy and elation when a child is rescued, compassion for accident victims and fulfillment in teaching fire safety. The list goes on and on.

The bottom line in our business is measured by the loss of life, pain and suffering, and property damage we have prevented and reduced. We exist and are prepared for one reason only - **to provide service to the community.**

If you feel you have what it takes to meet the challenges of our business, we welcome you to join us.



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PARKSVILLE VOLUNTEER FIRE DEPARTMENT PROFILE

The Parksville Volunteer Fire Department is a combination career/paid-call service consisting of 3 career and 40 paid-call members. Fire, rescue and backup emergency medical services are provided to the citizens of the Parksville from the fire hall located at 160 W. Jensen Ave.

Mission Statement:

The commitment of the Parksville Volunteer Fire Department is to maintain the quality of living in our community by preventing or minimizing injury and the loss of life and/or property from fire or other emergencies that may occur within the area we serve. The department strives to improve the quality of life through Public education and Prevention programs.

Organization:

The Fire Department operates under the direction of the Fire Chief who is responsible to the Mayor and Council through the Chief Administrative Officer.

In order to deliver the services needed to accomplish the above stated mission, the Department is organized into three major divisions:

- Operations - responsible for the delivery of emergency services for fire and rescue, as well as backup emergency medical services.
- Fire Prevention - responsible for inspections, plan reviews, permits, investigation and public education.
- Training - responsible for achieving and maintaining the skills and expertise to accomplish the Department's stated mission.

Operations:

The Parksville Volunteer Fire Department responds to approximately 400 emergency calls per year, ranging from structure fires to grass fires, from rescues and auto extrication to backup for the emergency health services. The Department also responds to complaints, ranging from burning complaints to reports of hazardous situations.

Paid-call firefighters:

Paid-call firefighters directly participate in fire and rescue operations, including incident response and the operation of all apparatus and equipment. Men and women between the ages of 16 and 60 who are in good physical condition and have the desire to participate in emergency fire and rescue activities are eligible to apply for openings in the Hall.

Training - General

Over the years, the Fire Service has evolved into a public safety agency providing highly technical and diverse services. The general public has come to rely on the Fire Department as the "first responder" not only when life and property are threatened by manmade and natural disasters, but for seemingly smaller problems as well.

In order to ensure that all members of the Department are prepared to deliver the best level of services required, training standards have been developed to provide each member with the needed skills, knowledge and abilities necessary to deliver fire and emergency first aid service to the citizens of Parksville.

Training Requirements - Recruits and Probationary Firefighters:

All volunteers entering the Department, regardless of prior training or experience, must complete a Recruit Training program lead by Department Company Officers. The recruit training program is typically about one year in duration, although this may be abbreviated in cases where prior experience can be demonstrated. Recruit firefighters are also started in the Provincial Firefighter Certification Program.

During the recruit training program, recruits are expected to maintain attendance as close to 100% as possible. In addition to weekly practices (Monday nights; Tuesdays where Monday is a statutory holiday) recruits will be schedule to attend weekend training session approximately once per month over the duration of the recruit training program.

Regular Firefighters:

Members are expected to attend a minimum of 70% of the weekly practices (Monday nights) each year. During weekly practices, all aspects of fire and rescue evolutions are reviewed through lessons delivered by fire department trainers.

Extra training sessions are provided and include live fire training, advance hazardous material and rescue training, along with many other subjects. Individuals who have the desire to increase their skills are provided with the opportunity for advanced training in subjects such as hazardous materials, auto extrication, confined space rescue, fire service instruction, public education, and more.

All paid-call members of the Department participate in the Provincial Certification program, as started during recruit training, culminating in certification to the NFPA 1001, FFII "Standard for Firefighter Professional Qualifications."